

**Record of operational decision**

<b>Decision title:</b>	Appointment of external Valuer to undertake Red Book valuation of Waverley House, Leominster Decision to appoint CBRE following a competitive quote process
<b>Date of decision:</b>	19 <sup>th</sup> May 2026
<b>Decision maker:</b>	Commercial and Investment Manager
<b>Authority for delegated decision:</b>	Corporate Services' scheme of delegation dated April 2025 (line 35) gives the Commercial and Investment Manager the authority to take the decision
<b>Ward:</b>	Leominster East
<b>Consultation:</b>	N/A
<b>Decision made:</b>	To appoint CBRE a firm of external Valuers to undertake a Red Book valuation of Waverley House, Leominster
<b>Reasons for decision:</b>	Following Invitations to quote, 3 firms provided quotes for the service, CBRE were the most competitive.
<b>Equality Considerations</b>	N/A
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	Minimal. Valuation was instructed following a competitive process.
<b>Details of any alternative options considered and rejected:</b>	N/A.
<b>Details of any declarations of interest made:</b>	No interest to declare.

Signed..... Date: 19<sup>th</sup> May 2026Print Name: David Micah  
Job Title: Commercial and Investment Officer